

Kingsley Ojumoola

Kitchener, ON

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Senior Contract Administrator / Contract Specialist / Change Coordinator

Kingsley, a Certified Professional Quantity Surveyor and Construction Contract Administrator with over 20 years' progressive responsible experience in the construction management field in both public and private sector. With solid knowledge in infrastructure, commercial, industrial, institutional, and residential projects at pre- and post-contract stages. This has enabled him to work with the following Forms of Contract used in the Construction Industry such as FIDIC, JCT Form of Building Contract, and CCDC 2. Owing to the diversity of the projects in his portfolio this has steered his area of expertise in Construction Management having attained a master's degree as construction professional. Highly motivated and innovative individual with exceptional skills in Change Control, Contract Administration, Claims and Tender Evaluation, Payments Certification, Negotiating Final Accounts, Contract Close-Out, and Project Cost Monitoring. Kingsley has successfully monitored and administered construction project, contract, and cost from inception to completion stage ensuring that client's objectives are met in term of scope, cost (budget), schedule and quality, and successfully led and coordinated a group of cost management teams to the effective delivery of a multi-million-dollar mall complex project. Seeking an opportunity to become a key contributor in a team-oriented environment.

Work Experience

Budget & Change Coordinator **Metrolinx / Turner & Townsend, Toronto** **Oct 2018 – Oct 2020**

Metrolinx, a Crown agency that manages and integrates road and public transport in the Canadian province of Ontario, specifically in the Golden Horseshoe region and Ottawa.

Turner & Townsend (T & T) is a world-leading professional services company with over 40 offices located around the globe offering independent advice, safeguarding the commercial interests of clients embarking on investment programmes across real estate, infrastructure, and natural resources.

Kingsley seconded to Metrolinx to provide specialized Change Control support as part of the Owner's Engineer and Program Management service team on its two major transportation capital programs: The Rapid Transit Program and the Regional Express Rail Program.

Projects:

Regional Express Rail Program, Ontario – Rail – **CAD \$20bn**

The works includes Corridor Infrastructure (tracks and stations) and Network Infrastructure (signals, layover & maintenance facilities, and electrification).

Rapid Transit Program, Ontario – Rail – **CAD \$13.5bn**

The works consists of light rail, station, and bus infrastructure.

Subway Station Program, Ontario – Rail – **CAD \$28.5bn**

The program consists of Ontario Line, Scarborough Subway Extension, Yonge North Subway Extension, and Eglinton Crosstown West Extension.

- Under the above infrastructure program, several projects and contracts were awarded and managed under various business units by Vice Presidents (VPs) and Directors and Project Delivery Teams.

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- Responsible for assessing and evaluating changes brought forward to Change Control Board (CCB) in accordance with the CCB terms of reference (TOR), as sub-committee of the Investment Panel (IP), including quality assurance and coordination of materials to implement the governance and control for sound decision-making for changes to projects, as it relates to scope, schedule, and budget.
- Worked in collaboration with the Project Delivery Teams in following the CCB TOR for compliance to the terms, providing advice, guidance, and influence where necessary to ensure documentation of changes to projects follow the appropriate processes and are captured in the documentation appropriately, and are suitable for audit trail purposes.
- Supported the delivery of presentations to departments across the organization, and other governance bodies within the organization.
- Acted as technical, strategic, and financial advisor to the investment Panel Office on issues and changes relating to projects and governance.
- Acted as a first review to ensure that documents and materials, on which project changes decisions will be based are of the highest quality, are well-supported and have been through rigorous review and scrutiny, before they are presented to the Change Control Board(s)
- Participated in supportive and collaborative relationships with diverse stakeholders (e.g., finance, legal, procurement, project delivery) during the project delivery lifecycle, and support negotiations, to identify/assess risks and address strategic project planning issues
- Supported and maintains relationships with senior decision makers to protect and promote the public interest, the corporate reputation, vision, values, and organizational goals
- Monitored project progress under the capital approval policy and framework to ensure that project planning objectives are delivered on time and within budget
- Monitored the development and management of project budgets to meet CCB governance and standards, while critically challenging proposed expenditures that do not achieve desired organizational outcomes
- Achievement 1 – Developed change control log and dashboards to succinctly summarize changes submitted and approve or decline at CCB to inform meetings at Executive, Program and Project level.
- Achievement 2 – Developed Change Control Procedure for the Capital Project Group (CPG) program, which provided process for submitting and approving program Change Requests (CRs) on CPG projects.

Financial Professional

World Financial Group (WFG), Kitchener

May 2017 – Sep 2018

A multi-level marketing company based in Johns Creek, Georgia, a suburb of Atlanta, which sells investment, insurance, and various other financial products through a network of distributors in the United States, Canada, and Puerto Rico.

Since joining the organization in 2017, been actively engaged with clients, understanding the needs and devise means to have helped guided individuals from where they are to where they want to be financially. Helped to create the life they want to live, while protecting their loved ones and planning their financial legacy.

- Maintained a strong business relationship with clients and understand each client's current financial requirements and futures goals.
- Provided impartial and competent financial advice regarding financial solutions that help clients meet investment and credit needs
- Educates clients to understand the performance of their investments within the context of the current market.
- Helped clients make informed decisions on how to allocate their assets.

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Quantity Surveyor

A.W Hookers Limited, Oakville

Dec 2016 – Apr 2017

A Quantity Surveying firm offering superior construction cost management advice and services for owners, developers, and designers.

Projects:

MTO Centre of Excellence, Ontario – Transportation

Kingston Intermediate & Secondary School, Ontario

Emblem Growing Facility, Ontario

Toronto & Region Conservation (TRCA) H/Q. Ontario

- The major task undertaken on the projects highlighted above were basically; preparing estimates of probable costs of materials, labour and equipment for construction projects based on contract bids, quotations, schematic drawings, and specifications.
- Other activities undertaken include advise on tender procedures, examined, and analyse tenders, including recommend tender awards and conduct negotiations.

Project Team Member

Habitat for Humanity, Kitchener - Ontario

Sep 2016 – Nov 2016

During this period, Kingsley volunteer at a project team member to support the project delivery team on the Construction of 8 Units of Condominium at 242 Kehl Street Kitchener.

College Student

Conestoga College, Ontario

Jan 2016 – Aug 2016

During this period, Kingsley undertook a Post Graduate Certificate course in Construction Project Management.

Senior Quantity Surveyor

Consulting Engineering Group International, Doha

Sep 2010 – Dec 2015

A leading international engineering practice, offering services in architecture, interior design, master planning, landscape, urban design and building consultancy within Asia & Middle East with more than 500 employees.

Construction of Al Meera, 7 New Build Convenience Store Schemes, Doha – QR. 115.0M (CAD \$40.1M)

- The works comprises of 7 (seven) new-state-of-the-art shopping centers, built on a land area of 10,805 m², 6,311 m², 17,390 m², 10,230 m², 15,000 m², 15,000 m², 15,000 m² in 7 (seven) locations.
- Delivery the project within budget, on schedule and maintaining high quality standard was the client priority. CEG International was engaged by the client to provide the project management consultancy services.
- Responsible for all aspects of Quantity Surveying and Contract Administration practice ranging from pre contract to post contract.
- Reviewed and recommended variation orders issued by the Engineer to General Tender Committee (GTC) for approval.
- Reviewed, evaluate, and recommended various type of claim such as Extension of Time and Scope changes claim etc.
- Examined and analysed tenders' documents and prepare tender evaluation reports to assist in the selection of contractors.

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- Assessed works done by the contractor and certify valuations for interim payments.
- Reviewed Shop Drawings, Samples and Mock-Ups; prepared Site Instructions, Change Orders and Change Directives on behalf of owner.
- Responded to Requests for Information (RFIs) from the Contractor or Construction Manager.
- Reviewed final settlement claims and assists in contract close-out procedures, reviewed project interim and final accounts.
- Negotiate and agreed on new rates, prepare estimates and all other day to day post contract activities if requested by Client or Engineer.
- Attended site coordination meetings as required; performed regular site visits to review the progress of work, prepared and issue Site Visit Report, and follow up with Contractor or Construction Manager to confirm work is in general conformance with Contract requirements.
- Reviewed Contractor's or Construction Manager's deficiency lists, perform deficiency inspections and issue deficiency reports, including follow up during deficiency corrections.
- Liaised with Project Teams/Project Manager to resolve contractual matters.
- Achievement 1 – Monitored construction project and cost from inception to completion stage ensuring that client's objectives are met in term of cost (budget), time and quality.
- Achievement 2 – Led and coordinated a group of cost management teams to the effective delivery of a multi-million-dollar mall complex construction whereby savings clients' millions of dollars on variation claims as submitted by the main contractor.

Projects:

Reconstruction, Rehabilitation and Maintenance of Roads, Doha	–	QR. 45.0M (CAD \$15.7M)
Design, Installation and Commissioning of 2 Mobile Wastewater Treatment Stations & 22 nd February St. and Al mir St. Upgrade & Interchanges, Doha	–	QR. 75.0M (CAD \$26.2M)
Design and Construction of Traffic Diversion for Wakra – Ras Abu Abboud Road Intersection, Doha	–	QR. 205.0M (CAD \$71.5M)
DRC 0127 Doha North Sewerage Treatment & Associated Work TSE 3 Pumping Station and Mains, Doha	-	QR. 105.0M (CAD \$37.0M)

- All projects listed above were undertaken while on secondment at the public work authority - Ashghal (Agency of Government of Qatar) in the Engineering Business Support Department (EBSD)
- The role of Engineering Business Support Department (EBSD) is to undertake review on commercial and contractual issues arising out of public infrastructure projects such as Roads, Electro – Mechanical Services, Schools and other Government buildings spearheaded by Ashghal. This is a strategic and advisory role in a senior capacity.
- Reviewed and recommended variation orders issued by the Engineer to General Tender Committee (GTC) for approval.
- Reviewed, evaluate, and recommended various type of claim such as Extension of Time and Scope changes claim etc.
- Examined and analysed tenders' documents and prepare tender evaluation reports to assist in the selection of contractors.
- Auditing pre- and post-contract requirements for the projects undertaken by the consultant and contractor in relation to the Professional Service Agreement entered with the Client.
- Reviewed final settlement claims and assists in contract close-out procedures, reviewed project interim and final accounts.
- Prepared contract documents for Client and arrange for signatures and compilation into formally bound contract documents.

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Other Employment Experience:

Quantity Surveyor	Lagos State Development & Property Corporation	2010 – 2010
Project Quantity Surveyor	Coronet Consultancy Limited	2009 – 2009
Quantity Surveyor	Lagos State Development & Property Corporation	2001 – 2008
Quantity Surveyor	Shelter – Cost Associates	1999 – 2001
Project Quantity Surveyor	Fountainhead Engineering Limited	1998 – 1998
Quantity Surveyor	Cost-Care Partnership Limited	1996 – 1997
Trainee Quantity Surveyor	Cost-Care Partnership Limited	1992 – 1994

Education & Professional Development

Certificate , Construction Contract Administration, Construction Specification Canada	2020 – 2020
Post Graduate Certificate , Construction Project Management Conestoga College Institute of Technology & Advanced Learning, ON, Canada	2015 – 2016
Certificate , Cost Management, Franklin University, Ohio – USA	2013 – 2013
M.Sc. , Construction Management, Glasgow Caledonian University, Scotland, U.K	2008 – 2009
Academic Certificate , University College of Estate Management, Reading, U.K (Completed RICS – 450 Study Hours of Final years BSc Module)	2007 – 2008
Higher National Diploma , Quantity Surveying, Yaba College of Technology, Nigeria	1990 – 1996
PQS , Canadian Institute of Quantity Surveyors	2014
CCCA , Construction Specification Canada	2020

Internal / External Training Courses:

- Ontario Building Code (2016)
- Contract Administration (2020)
- Disputes Resolution (2013)
- Communications and Teamwork
- Leadership Skills
- Time Management

Software & Skills: Proficient in; Microsoft Office, Auto-Cad, Blue Beam

Hobbies & Interests: Traveling, meeting people, reading, and volunteering.