

# **Hitesh R Desai PMP**

15 – 3025 Parliament Ave, Regina, SK S4S 2L6  
306-541-4225 - hiteshdesai02@gmail.com

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## **PROFILE**

15 years of Brown Field Project Management experience as Project Engineer, worked with Refinery and Petrochemical Sector to deal with EPCM leading multi-disciplinary technically strong teams. Accountable to provide leadership and direction to a project team and/or a portfolio of projects and ensuring alignment with departmental and corporate strategic goals and objectives.

- *Project Management Professional (PMP) from PMI*
- *Currently awaiting APEGS License to practice in Canada as E.I.T - No 41592*
- *Associated Member of Canadian Institute of Quantity Surveyor - ID 255598*

## **QUALIFICATIONS**

**BE Civil Engineering** – The Maharaja Sayajirao University of Baroda - 2003  
**Canadian Equivalency by WES – Bachelor’s Degree – 4year**

## **SKILLS**

- Project procurement and vendor management experience
- Experience in strategize, plan and organize
- Ability to influence and manage complex and confidential projects/issues
- Extensive knowledge about various Standards like ACI, ASTM, BS, IS
- Expertise in the different procedure of refinery like Ready for Operations (RFO), Pre-Start-up and Safety Review (PSSR), Punch List, SIMOP, Work Permit System
- Proficiency in Microsoft Office (Word, Excel, Visio, PowerPoint, Project, SharePoint), SAP, EDMS, Primavera, engineering systems and documentation
- The ability to lead a multi-discipline team, self-motivated and, self-starter
- Ability to meet deadlines and deal with quick turnarounds
- Ability to manage tasks and direction effectively
- Ability to maintain confidentiality and professionalism

## **WORK HISTORY**

**Shift Supervisor, SaskMilk’s Darian Dairy Farm – Regina, SK** **Oct 2019 - Present**

- Modification and upgradation in milking parlor
- Installation and modification of utilities like Vacuum Air, Milk line, water, Acid cleaning line, and flushing line
- Construction and modification of new barn with wood frame structure with metal cladding and roofing
- Installation and commissioning for pasteurization tank, Milk holding tank, silo for feeds, and agitator tank
- Supervise the daily production of milk

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- Implemented Management of Change (MOC) procedure for all changes and modifications
- Maintaining and planning the feed stocks in silos
- Maintaining all infrastructure, utilities in good running conditions
- Perform plan maintenance for various units like filter media, suction hours
- Maintaining the stock for various chemical for pre- and post-dipping
- Perform safety walk through for all equipment check-up, barn infrastructure
- Follow all SaskMilk and WHIMIS safety guidelines

**Project Assistant, GCM Consultants Inc - Regina Office**

**April 2019 - Oct 2019**

- Developed the overall project execution strategy and manage the projects to ensure they are executed in accordance of Safety, Cost, Scope, Quality, Schedule, and Risk as per Project Management Process
- Responding to production issues or alarms and leads investigations as necessary
- Provide detailed analysis of schedule and work with contractors and subcontractors in optimizing work schedule, ensuring schedule is realistic, efficient and detailed
- Manage the site project team and oversee integration, communications, quality, risk and procurement integration and strategies
- Collects shift productivity information and records it in the plant's data management system
- Reporting any manufacturing equipment issues to maintenance staff
- Investigates and prepares reports for safety and environmental accidents and near-misses
- Prepare progress reports and issue progress schedules to clients, senior management

**Senior Project Engineer, Saudi Aramco Total Refinery, (SATORP Refinery), Saudi Arabia**

**July 2012 - Dec 2018**

- Prepare of project proposal's, feasibility report, study the safety aspect of new work concerning the existing infrastructure
- Prepare, implement and follow up of inspections test records, exhibits, ITP's, and Turn Over Binder
- Prepare and implement of the Scope Specific Project Quality Plan, ITPs
- Provide a weekly surveillance report to Client QA to verify the quality of work products is follow as per approved Quality Plan
- Review and executing maintenance work order including work orders, purchase orders.
- Provide technical direction, on-site management, and administrative duties on the construction site
- Implement all company policies and ensures the project is within budget, design, and schedule
- Lead the on-site team daily ensuring all on-site construction activities are running smoothly
- Attend mandatory construction meetings with consultants, owners, and sub-trade
- Enforce safe work procedures and develop new safety procedures with the site staff and contractors to address safety concerns and practices
- Ensuring that projects are met with quality standards by construction compliance with all design requirements, project materials, and workmanship
- Create and monitoring project schedules, and coordinating field engineering and construction actives

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- Ensure the Safety Program is implemented to create a safe work environment throughout the jobsite and follow to the safety and record-keeping requirements
- Advise senior management of potential problems, work interferences, or schedule difficulties while assisting in circumventing/resolving such conflicts
- Identifies and reports Non-conformance
- Anticipate, assess and manage project risks during execution

**Project Site Engineer, SIEMENS, Qatar & India**

**Aug 2008 - June 2012**

Project 1: Construction of 1200MW Combine Cycle Power Plant at Dahej,

Project 2: Expansion and Modification of QATAR Power Distribution System (KAHRAMAA)

- Supervise, coordinate and provide technical advice on gas turbine combine cycle plant construction, quality control inspection
- Participate in the development, implementation, and management of departmental and corporate policies and programs
- Ensure quality control measures are followed at site and work is completed per design and high-quality standards
- Promote a proud and productive environment for all employees by fostering engagement and establishing company core values
- Interface with project teams, including digital and enterprise technology to develop scoping and planning activities, source technology and ensure successful implementation
- Participate as necessary in tendering, documentation, and award of construction work for network build projects
- Manage civil, electrical, and mechanical engineering activities for expansion or modification of existing network facilities
- Review/approve consultant/contractor design submissions for compliance to scope, applicable standards, codes, and project specs

**Site Engineer, ESSAR Oil Refinery, India**

**May 2005 - July 2008**

- Monitor the baseline schedule, submitted by the contractor along with project cost and progress during the project life cycle
- Setting expectations by the project plan, to align the stakeholders and team members
- Review the QA QC procedure for the quality of work. Approving of ITPs for various activities for witness and hold point
- Act as single point technical interface for the project coordination of key meetings or review points and following all action items through to completion
- Prepare SOW, detail technical specification, work schedule, bidder evaluation, kickoff meeting
- Coordinate with all disciplines to ensure procurement packages are produced following project cost, schedule, and quality requirements

### **REFERENCES**

Available upon request

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## **CERTIFICATE**

# Project Management Institute

THIS IS TO CERTIFY THAT

**Hitesh Desai**

HAS BEEN FORMALLY EVALUATED FOR DEMONSTRATED EXPERIENCE, KNOWLEDGE AND PERFORMANCE  
IN ACHIEVING AN ORGANIZATIONAL OBJECTIVE THROUGH DEFINING AND OVERSEEING PROJECTS AND  
RESOURCES AND IS HEREBY BESTOWED THE GLOBAL CREDENTIAL

**Project Management Professional (PMP)®**

IN TESTIMONY WHEREOF, WE HAVE SUBSCRIBED OUR SIGNATURES UNDER THE SEAL OF THE INSTITUTE



Tony Appleby  
Chair, Board of Directors



Sunil Prashara  
President and Chief Executive Officer



PMP® Number: 2875371

PMP® Original Grant Date: 07 December 2020

PMP® Expiration Date: 06 December 2023

