

# SYAM PRASANTH A.K, MAIQS, CCP

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## OVERVIEW

- ❖ A **result oriented professional with 16 years of** experience in Commercial Management, Contracts & Procurement, Quantity Surveying, Estimation and Project Management.
- ❖ As a keen planner and strategist with excellent command over English together with good interpersonal and communication skills, got specialized in both **Pre-& Post Contract Administration**
- ❖ A team player and motivator with good negotiation skills, analytical and rational thinking coupled with the ability to work under pressure situations and handle multiple tasks.
- ❖ Proven track record in advising Clients on various Procurement methods and strategies to achieve Client's objectives.
- ❖ Proficiency in maintaining and developing healthy business relationships with Clients, Consultants, Contractors, Suppliers, Government depts. and other stake holders.
- ❖ Hands on experience in Commercial, Residential, Industrial, Institutional, Hospitality, Educations, Sports, and Infrastructure developments.

## PROFESSIONAL SKILLSET

- ❖ Member of Australian Institute of Quantity Surveyors(**MAIQS**)
- ❖ Awarded with **CCP (Certified Cost Professional)** credentials by **AACEI** (The Association for the Advancement of Cost Engineering International, U.S.A)
- ❖ Member of **AACE International** (The Association for the Advancement of Cost Engineering)
- ❖ Member of **Indian Institute of Quantity Surveyors**
- ❖ Pursuing MRICS (Currently accepted as **APC Candidate** by **RICS**)
- ❖ Associate Member of Canadian Institute of Quantity Surveyors (**CIQS**)
- ❖ Member of Society of Engineers, UAE Chapter
- ❖ Member of Project Management Institute (**PMI**)
- ❖ Successfully completed certificate Program in **Primavera Project Planner and Primavera-6**
- ❖ Participated in 10+ Value Engineering Workshops and Seminars as Asst. Facilitator.
- ❖ Basic Knowledge in AutoCAD, CATO, CCS etc.
- ❖ Work Experience in Windows platforms, MS Office suites (MS Excel. MS Word, MS PowerPoint), Adobe Photoshop etc.
- ❖ Work experience in various ERPs such as Oracle ERP, Aconex etc.

## EDUCATION DETAILS

- ❖ **MSc. Commercial Management & Quantity Surveying**  
Heriot Watt University, United Kingdom  
Year: 2020
- ❖ **Master of Business Administration (Financial Management)**  
Jaipur National University, India  
Year: 2017
- ❖ **Bachelor of Technology in Civil Engineering**  
College of Engineering, Trivandrum (Affiliated to Kerala University), India  
Year: 2005

## **PROFESSIONAL EXPERIENCE**

### **AL WASL AL JADEED CONSULTANTS**

**Jan 2017 – Present**

#### ***Profile: Manager - Contracts***

Hold a Senior management position in Al Wasl Al Jadeed Consultant (AWAJ), Dubai, U.A.E. AWAJ is one of the leading Architectural and Engineering Consultants with Head office in Dubai, U.A.E.

#### ***Job Responsibilities:***

- ❖ Responsible for Client management, liaise with various Contractors, coordinate with Design and Supervision team on various projects from inception till Project close-out.
- ❖ Responsible for Bidding for new projects, negotiating with Client and winning the Contracts.
- ❖ Drafting Letters of Acceptance (LOA)/contract agreements and compiling contract documents on award/selection of contractors for construction works contracts.
- ❖ Compile Tender documents, conduct tender, prepare tender analysis report & recommendation of award, and conduct post tender meetings with Tenderers.
- ❖ Drafting consultancy agreements for provision of consultancy (design and/or supervision) services.
- ❖ Dealing with contractual matters, claims and preparing various reports.
- ❖ Appointment of Specialist Sub Consultants.
- ❖ Compile technical specification for various projects
- ❖ Representing Head Office in various presentations, high level meetings with Clients and Contractors
- ❖ Review and Validate Payment Certificates and Variation Orders.
- ❖ Assisting/advising project team in contractual correspondence and reviewing/assisting in drafting contractual documents

#### ***Major Projects:***

- ❖ Ras Al Khor development, 27 nos. G+4 Buildings for Wasl – Approx. Value: AED 800 million
- ❖ Hotel Staff Accommodation, 37 nos. G+4 Buildings for Wasl – Approx. Value AED 650 million.
- ❖ Rawda Apartments (B+G+P+16, B+G+P+14, B+G+P+10 & B+G+P+8 Buildings) – Townsquare for NSHAMA – Approx. Value AED 470 million
- ❖ UNA Apartments (G+P+10 Twin towers), Townsquare for NSHAMA– Approx. Value: AED 200 million
- ❖ Arabian Ranches 2 – Azelea community for Emaar (108 Villas) & Samara community for Emaar (177 Villas)
- ❖ Belgravia 1, 2, 3 and Eton Place for Ellington properties– B+G+4 Luxury buildings at JVC
- ❖ Central Logistics Hub at DIC for Lulu group (One Million Sq.ft.)
- ❖ B+G+11 Residential and Commercial Building at Oud Mehta
- ❖ G+14 Residential and Commercial Building at Al Barsha
- ❖ G+3 School at Hor Al Anz
- ❖ B+G+10 residential & Commercial Building at Arjan
- ❖ B+G+4 Residential Building at JVC
- ❖ New Maintenance Building for ENOC, JAFZ
- ❖ G+8 twin buildings at Wadi al Safa

### **JUMA AL MAJID – PROJECT DEVELOPMENT AND MANAGEMENT**

**May 2015 – Dec 2017**

#### ***Profile: Sr. Procurement Engineer, Contracts & Procurement***

#### ***Job Responsibilities:***

- ❖ Compiling/reviewing tender documents for main works and provisional sum works packages.
- ❖ Negotiating Price, terms, and conditions for award of construction works and consultancy services contracts.

- ❖ Preparing various cost reports, fund forecasting and cash flow statements for the review and approval of Senior Management
- ❖ Review and validate Payment Certificates and Variation Orders.
- ❖ Drafting Letters of Acceptance (LOA)/Contract Agreements and compiling contract documents.
- ❖ Drafting consultancy agreements for provision of consultancy (design and/or supervision) services.
- ❖ Drafting various other contractual agreements (service agreements)/documents in conjugation with legal team.
- ❖ Drafting letter of nominations for engaging Nominated Subcontractors and selected suppliers in relation to expenditure of provisional sum and prime cost sum items.
- ❖ Assisting/advising project team in contractual correspondence and reviewing/assisting in drafting contractual documents
- ❖ Create, Prequalify and Manage Database for various new and existing Consultants, Contractors, Suppliers, Sub Contractors, Sub Consultants etc.

**Major Projects:**

- ❖ Commercial/Residential Development (Approx. Area – 1.1million Sq.ft.), Burj Nahar
- ❖ (B+G+M+46 Floors+2 Tech floors) Residential Tower + (4B+G+9 floors) Car Park Building, Sheikh Zayed Road, Burj Khalifa, Dubai.
- ❖ (4B+G+M+38+PH) Marina Residence, Dubai Marina
- ❖ (3B+G+M+10 FLOORS +H.C) Commercial/Residential Development, Muraqqabat
- ❖ (2B+G+M+10 FLOORS +H.C) Hotel Apartments, Port Saeed
- ❖ Various Other 21 Projects (11 Projects under Construction, 4 Projects in Pre-Tendering Stage, 6 Projects under design stage)

**CALGARY PROJECT CONSULTANTS**

**June 2012 – May 2015**

**Profile: Sr. Quantity Surveyor**

**Job Responsibilities:**

- ❖ Preparation of Bill of Quantities, Compilation of Contract Documents.
- ❖ Preparation of Budgets and Cost Plans for various projects.
- ❖ Preparation of Commercial Tender Reports after analyzing the Bids received and Prequalification Documents.
- ❖ Cost Monitoring and Cost Control for on-going Projects.
- ❖ Monthly Cost Reporting to the Client for Ongoing projects showing Earned Value, Cost to Complete and Cost at Completion.
- ❖ Compiling/reviewing tender documents (RFP) for provisional sum works packages.
- ❖ Assisting Value Engineering Facilitator in conducting VE Workshops.
- ❖ Evaluation & Certification of Variations & Claims submitted by Contractor.
- ❖ Evaluation & Certification of Interim and Final Bills.

**Major Projects:**

- ❖ Al Habtoor City (A Hotel Complex comprising of 3 Hotels namely St. Regis, Westin and W Hotel with Unique Theatre) – Approx. value AED 2.5 billion
- ❖ Al Habtoor Island Resort & SPA at Palm Jumeira – Approx. Value AED 700 million
- ❖ Telal Hotel Towers, Al Barsha – Approx. Value AED 400 million
- ❖ Dubai Herbal and Treatment Centre, Zabeel – Approx. Value AED 50 million
- ❖ 33/11KV substation at STAR Satellite Station, Sweihan, Abu Dhabi –Approx. value AED 90 million
- ❖ Cost Plans for Various Projects – Approx. value AED 1 billion

## **DUBAI SPORTS CITY**

**April 2008 – May 2012**

### ***Profile: Procurement Engineer***

#### ***Job Responsibilities:***

- ❖ Preparation of Cost Estimation and Budget for new projects.
- ❖ Analysis & evaluation of Tenders and Proposals submitted by various contractors, sub- contractors and Suppliers and preparation of the comparative statement.
- ❖ Evaluation & certification of Payments, Variations & Claims submitted by contractors & vendors
- ❖ Negotiating and obtaining best contract amount and payment terms from contractors.
- ❖ Report making for management based on the Evaluation and detailed analysis based on the tenders and quotations submitted by contractors.
- ❖ Forecasting fund requirement & cash flow on monthly/ quarterly basis.
- ❖ Preparation of Bid Summary & Work order/ Variation order and maintain job completion certificates, guarantees, warranties, test certificates etc.

#### ***Major Projects:***

- ❖ Cricket Stadium (Construction & Operation).
- ❖ Academies (Cricket, Football, Hockey, Swimming, Rugby & Tennis).
- ❖ ELS Club – Golf Club
- ❖ Victory Heights – 728 villas
- ❖ Bradenton Preparatory Academy

## **CONDOR BUILDING CONTRACTING L.L.C**

**Jan 2006 – April 2008**

### ***Profile: Quantity Surveyor***

#### ***Job Responsibilities***

- ❖ Preparation of Payment Applications for various re-measured and lumpsum type projects.
- ❖ Identify and calculate all variations and prepare variation reports for management.
- ❖ Analyze tenders, contracts, BOQ, drawings and specifications during pre-contract stage

#### ***Major Projects Accomplished***

- ❖ Warsan Landfill – A Truck Service Station for Dubai Municipality (Re-Measured Contract)
- ❖ Public Library at Al Twar for Dubai Municipality (Re-Measured Contract)
- ❖ Factory Building for M/s Kangaroo Plastics Middle East.
- ❖ 2B+G+12 Building at Al Nadha
- ❖ 2B+G+4 Offices Building for M/s Johnson and Johnson

## **REFERENCES**

Can be provided upon request