

# Nyikayanzwa Ndambakuwa

Plot 37836, Block 6, Gaborone, Botswana

Date of birth: 20/09/1977. Marital Status: Married with 3 children

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## Professional Profile

A highly accomplished, dedicated and multi-skilled Senior Quantity Surveyor/Contracts Administrator with more than seventeen years of experience working in the construction industry. Possesses a proven track record working on multiple large-scale and complex projects, adequately determining all project specifications, costs and material needs, undertaking timely reporting to update management on work progress and other issues. Has displayed a commitment to stringent financial control, ensuring all projects are delivered according to work plans, quality expectations and within budget. Works well independently, when leading teams and when liaising with figures of all levels, using excellent interpersonal and communicative skills to build strong and long-lasting professional relationships. Remains calm and effective under pressure and in challenging environments, making key decisions and solving complex problems on a daily basis.

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## Education

Master of Science in Quantity Surveying (Heriot-Watt University) 2016

Postgraduate Diploma Quantity Surveying (Heriot-Watt University) 2016

National Diploma Quantity Surveying (Bulawayo Polytechnic) 2001

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## Professional Certifications

Construction Estimator Certified – Membership Number: 255159 (Canadian Institute of Quantity Surveyors)

RICS APC registered Candidate – Membership Number: 6561707.

Member of the Association of South African Quantity Surveyors: Membership number: 43982374

Member of the Quantity Surveyor International: Membership Number: 4253

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## Key Skills

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|-------------------------|----------------------------|---------------------------|
| ➤ Negotiation           | ➤ Subcontractor Management | ➤ Budget Management/Costs |
| ➤ Communication/Liaison | ➤ Project Management       | ➤ Consultation            |
| ➤ Claims (EOT)          |                            |                           |

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## Career Summary

Apr 2015 – to date **SENIOR QUANTITY SURVEYOR**  
Stefanutti Stocks (Botswana)

- I am currently the Head of the commercial division in Botswana on all building contracts responsible for:
  - Headquarters Redevelopment - BWP 750 million – CN\$ 93.75 million
  - Maun Airport Renovations - BWP 120 million - CN\$ 15 million

- Achievements

Successfully managed the project costs at SSKIA project.

Successfully managed projects costs at Freedom Park – Garden Court – Kitwe Zambia – **Best Contract 2018 – Building Division.**

Successful managed and supervised Quantity Surveyors on three projects in Zambia:

I had three quantity surveyors reporting to me on the following projects

- Zambia Breweries
- Offices development for National Milling
- Refurbishment of Southern Sun Ridgeway.

- I was in charge of the commercial division in Zambia on all building contracts.
- Responsible for reviewing and assessing projects costs throughout all phases; carrying out costs analysis, preparing cost reports, pricing variation orders and discussing/agreeing final accounts with consultants
- Managing contractual correspondence, negotiating contracts, preparing tenders/contract agreements and placing subcontract orders
- Reviewing project specifications and requirements, determining and arranging materials/equipment needed
- Providing key support and assistance to the Contract Director as needed and resolving contractual issues.

**Selected Project:**

Completion of the Passenger Terminal Building at Seretse Khama International Airport, Gaborone; value: BWP143m  
Freedom Park Project – Kitwe Zambia – US 37 million

Oct 2010 – Mar 2015 **QUANTITY SURVEYOR** – Murray & Roberts Ltd (Botswana)

- Reviewing and determining construction requirements and determining project costs; carrying out valuations, cost reports, pricing of variation orders, site measurements, etc.
- Liaising with subcontractors and other external figures; maintaining contractual correspondence, measuring and agreeing final accounts with consultants, preparing/placing subcontract orders and preparing claims
- Responsible for the management of labour, material and equipment needs of projects; ensuring material specifications are met, preparing material, labour and plant schedules and managing purchasing
- Carried out timely reporting and records throughout project duration to update on progress and other issues

**Selected Projects:**

Proposed ITowers Phase 2 Development – 2015: Construction of 27 storey building for Cityscapes Investments; BWP233m

**Achievements**

New Emv Office Block – 2015: Construction of new EMV office block in Jwaneng, Botswana; BWP14.5m

Airport Road Development: Construction of a two storey building for Bank of Botswana; BWP164m -

Jwaneng Slimes Dam 7: Raising of Slimes Dam 7 walls using waste rock materials from the mine; BWP70m

Jwaneng Cut 8: Main Civil works for the Jwaneng Cut 8, consisting of silo, stockpile tunnel, substation, workshop buildings, mineral sizers and plinth for conveyors; BWP234m

Feb 2009 – Sep 2010 **QUANTITY SURVEYOR** – Mido Construction Ltd (Botswana)

- Determining project costs and managing contracts; preparing cost reports and subcontractor agreements, maintaining contractual correspondence and overseeing payment claims up to the final account stage
- Managing and controlling projects needs and budget; determining material, labour and plant requirements, site measurements, ordering materials, monitoring material specifications and logging expense claims
- Monitoring construction on site, attending site meetings, reporting and recording on works progress and providing support and assistance to the Site Agent where needed.

**Selected Project:**

Botswana National Archives and Records Centre – Kanye 2010: Construction and completion of National Archives and records Centre for Ministry of Youth, Sports and Culture

2003 – Feb 2009 **QUANTITY SURVEYOR** - The Sithole Partnership/TSP Project Management

- Responsible for determining project needs and arranging material needs; site measurements, material procurement/importation, gaining local authority planning approvals and programming
- Controlling project costs and managing other contract issues; pre- and post-contract quantity surveying, capital budgeting, cash flow forecasting/control, contract management and certifying contractor claims
- Liaised effectively with various figures and attending site meetings; monitoring work progress and reporting

**Selected Projects:**

Victoria Falls Shopping Centre 2008: construction of a new single storey building; value: ZW\$3.8m

Lupane Office Blocks – 2004: Construction of new government office Blocks: ZW\$15 billion

Kingdom Bank – Chipinge 2007: refurbishment of an existing shop into a new branch; value ZW\$10 billion

MBCA Bank – Mutare 2006: refurbishment of an existing building into a new branch; value: ZW\$8 billion

ZABG Bank – Juliusdale 2006: refurbishment of existing building into executive accommodation; value: ZW\$50m

1998 – Jan 2003      **Student/JUNIOR QUANTITY SURVEYOR** – Murray and Roberts Zimbabwe

- Site Measurements, valuations, cost reports, preparation of buying schedules.

Professional Development

- Candy Valuation Course (CCS)
- FIDIC Course
- Attended a seminar on Business Ethics – Jun 2016

Personal Details

**Other:** Clean class 4 driver’s licence, no. 10593 GM  
**Languages:** Excellent written and spoken English and Shona  
**Key IT Skills:** Proficient in MS Word, Excel, Candy and Basic MS Projects  
**Interests:** Playing football, watching football, fishing, cycling, reading, volunteering, travelling, sightseeing and gardening

Detailed list of projects carried is attached to this CV

## References are available on request

### PROJECTS UNDERTAKEN IN BOTSWANA AND ZIMBABWE

PROJECT	DESCRIPTION OF PROJECT	SERVICES PROVIDED	STATUS
Freedom Park Project Office Park Development, Kitwe, Zambia	Construction of 130 key Four Star Hotel, Office Blocks and Restaurant for Mukuba Property Development Company	Post Contract Quantity Surveyor.  US\$ 42 million	On site
Completion of the New Passenger Terminal Build at Sir Seretse Khama International Airport	Refurbishment of Sir Seretse Khama International Airport.	Post contract Senior Quantity Surveyor:  BWP 142 568 702.04	Completed
Proposed ITowers Development – South Tower – II Grid L to R , Gaborone Botswana	Construction of a twenty seven storey building for Cityscapes	Post contract Senior Quantity Surveyor:  BW 232 960 000.00	Left Murray and Roberts
New EMV office Block	Construction of EMV Office Block in Jwaneng Botswana	Post Contract Senior Quantity Surveyor:  BW 14 500 000.00	Completed

Airport Road Development	Construction of 2 storey building for Bank for Botswana	Final Account. Quantity Surveyor . BWP 164 000 000.00	Completed
Jwaneng Slimes Dam 7	Raising of Slimes Dam 7 walls using waste rock materials from the Mine	Quantity Surveyor Value: BWP 70 000 000.00	Completed 30 January 2013.
Jwaneng Cut 8	Main Civil works for the Jwaneng Cut 8 consisting of Silo, stockpile Tunnels, Substations, workshop buildings, mineral sizers and plinths for conveyors	Contractor's site quantity surveyor: Value. BWP 234 000 000.00.	Completed May 2012
Botswana National Archives and Records Centre - Kanye	Construction and Completion of National archives and Records Centre for Ministry of Youth Sports and Culture	Contractor's site quantity surveyor: Value BWP 34 000 000.00	Completed October 2010
First Bank Mutare	Refurbishments of an existing building into a new branch	Full Quantity Surveying services	Completed March 2003.
Kingdom Bank Mutare	Refurbishments of existing premises into a new branch	Full Quantity Surveying services; value \$36.6 Million	Completed July 2003
NMB – Borrowdale	Refurbishments of existing premises into a new branch	Full Quantity Surveying services; Value \$67 Million	Completed August 2003
Kingdom Bank – Vic Falls	Refurbishments of an existing building into a new branch	Full Quantity Surveying services value \$34.7 Million	Completed February 2003
Lupane Office Blocks	Construction of new government composite office	Full Quantity Surveying	On site

	blocks	services; value \$15 Billion	
Shopping Mall at Beitbridge for ZESA staff Pension Fund	Construction of a new shopping complex comprising 2 No and associated external works	Full Quantity Surveying services, value \$ 15 Billion	Completed March 2004
NMB Bank – Mutare	Refurbishments of an existing building into a new branch	Full Quantity Surveying services; value \$74 Million	Completed December 2003
NMB Bank – Gweru	Refurbishments of an existing building into a new branch	Full Quantity Surveying services; value \$244 Million	Completed January 2004
NMB Bank – Unity Court	Refurbishments of an existing ground floor into a bank	Full Quantity Surveying services; value \$63.6 Million	Completed January 2003
NMB Bank Borrowdale Brooke	Construction of a new branch	Full Quantity Surveying services; value \$93.7 Million	Completed February 2004
Royal Bank – Travel Plaza	Refurbishments of an existing floor into a new branch	Full Quantity Surveying services; value \$71.7 Million	Completed December 2003
C.I.P.F. Pockets Building	Refurbishments of an existing building into shops on ground floor and offices on all other floors	Full Quantity Surveying services; value \$1.2 Billion	Completed August 2005
Kingdom Bank – Bambanani Centre	Refurbishments of an existing building into Kingdom Bank Centre	Full Quantity Surveying services; value \$6.3 Billion	Completed February 2004
NMB Bank – Southerton	Demolition and Construction of a new branch	Full Quantity Surveying services; value \$2.8 Billion	Completed March 2004

Kingdom Bank – Woolworths	Refurbishments of all floors into modern offices and banking on the ground floor	Full Quantity Surveying services; value \$723 Million	Completed March 2004
Kingdom Bank – Greatermans	Refurbishments of an existing part of shop into a new branch	Full Quantity Surveying services; value \$12.2 Million	Completed May 2004
Kingdom Bank – Meikles Hotel (Crown Banking)	Refurbishments of an existing part of hotel into crown banking	Full Quantity Surveying services; value \$33.7 Million	Completed July 2004
Kingdom Bank – Angwa Street	Refurbishments of part of a building to accommodate an ATM	Full Quantity Surveying services; value \$5.9 Million	Completed June 2004
Royal Bank – Boka ZITAC	Refurbishments of an existing building into a new branch	Full Quantity Surveying services; value \$5.8 Million	Completed November 2004
Total Helensvale Filling Station	Refurbishments of an existing filling station into a new filling station taking into account the Total image	Full Quantity Surveying services; value \$ 25 Billion	Completed January 2006
ZABG Bank – Third Street	Refurbishments of an existing building into a new branch	Full Quantity Surveying services; value \$ 25 Million	Completed November 2005
ZABG Bank – Juliusdale	Refurbishments of an existing building into a executive accommodation	Full Quantity Surveying services; value \$ 50 Million	Completed September 2006
ZABG Bank – Mutoko	Refurbishments of an existing building into a new branch	Full Quantity Surveying services; value \$ 100 Million	Completed September 2006
MBCA Bank – Belmont	Refurbishments of an existing building into a new branch	Full Quantity Surveying services; value \$ 8 Billion	Completed October 2005
MBCA Bank – Mutare	Refurbishments of an existing building into a new branch	Full Quantity Surveying services; value \$ 8 Billion	Completed May 2006
Chisipiti Shopping Centre	Construction of new single storey building	Full Quantity Surveying services; value \$4.8 Billion	Design being done

Kingdom Bank – Westgate	Refurbishments of an existing part of shop into a new branch	Full Quantity Surveying services; value \$10 Billion	Completed June 2007
Kingdom Bank – Chipinge	Refurbishments of an existing part of shop into a new branch	Full Quantity Surveying services; value \$10 Billion	Completed July 2007
Victoria Falls Shopping Centre	Construction of new single storey building	Full Quantity Surveying services; value \$3.8 Million	Completed 2008

**1998 - 2003 : Employed by Murray and Roberts Construction as a Student and Junior Site Quantity Surveyor**

- Refurbishment of NMB Corporate Office - Mutare
- Refurbishment of NMB Banking Hall - Mutare
- ABC Head Office - Mt Pleasant - Harare
- Emerald Park Offices - Harare
- Refurbishment of Windsor Msasa Offices - Mutare
- Spar Letombo - Harare
- Zimtom Factory - Ruwa.