

DANIEL QUANDAHOR

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PERSONAL PROFILE

Able to demonstrate leadership skills and relating well with other professionals for optimum results and a team player with the ability to cooperate with all professional. Good team spirit and have the ability to put organisational interest before personal interest. Able to work without supervision and also when under pressure. Desire to learn and open minded to new ideas and principles. Fluent in English with great interpersonal relation. Good analytical and planning skills. Good in MS Word, Excel and PowerPoint

PROFESSIONAL QUALIFICATIONS

Canadian Institute of Quantity Surveyors (CIQS)	Associate Member	No.255045
Ghana Institution of Surveyors (MGhIS)	Professional Member	No.1753
Institution of Engineering and Technology, Ghana (MIET)	Corporate Member	No. 1441

PROFESSIONAL EXPERIENCE

Projects executed at Oakbuild Consult Ltd

Construction and Supervision of Dog Kennels and annex building and utilities for Ghana Revenue Authority (USD 1.8M)**Position: Estimator****April 2018 - February 2019**

- Assisted in co-coordinating all architectural and engineering drawings
- Assisted in conducting pre-bid meetings and ensure bid deadline are met.
- Priced bill of quantities and assist in tender opening.
- Conducted detailed analysis of the tender documents submitted for evaluation.

Construction Chapel and Support Building for Adabraka Official Town Presbyterian Church (USD 5M)**Position: Estimator****January 2017- February 2019**

- Conducted needs assessment and project development.
- Prepared cash flow forecast, and costing for variation for evaluation.
- Cost monitoring to track the financial performance and preparation of final account.
- Verified subcontractors & suppliers payments to adhere to construction budget
- Liaised with suppliers for communication and recorded final unit prices for data base reference.

Arbitration on Disputes in Construction Contracts at the Council Chamber of Ghana of Surveyors Secretariat**Position: Administrative Secretary to the Arbitrator****February 2018 - March 2019**

- Wrote technical minutes in arbitration proceedings
- Recorded evidence during hearing of both parties and their counsel
- Assisted arbitrators in organizing documents during discovery of documents from both parties.
- Involved in site inspection on project for further investigation of works executed on site

Construction of One Storey 4nr Bedroom and Outhouse Airport Hills (USD 500,000)**Position: Estimator****February 2018 - December 2018**

- Conducted Market Survey for prices for estimating
- Assisted in negotiation on rate build up by contractors.
- Prepared material Schedule for the construction activities
- Conducted Technical review of the contract document and presented to senior management
- Involved in Status report and disbursement of funds for financial outlay of progress of work
- Negotiated with subcontractors on contract sum and sub trade agreements.

Construction of 2nr Nine Storey Apartment for Rivonia at Roman Ridge, Ghana (USD 25M)

Position: Professional Trainee Estimator

January 2014-July 2017

- Assisted in fund management of the financial outlay of all cost breakdown of work units.
- Conducted work and time measurement of artisans on site on productivity for estimation
- Wrote Monthly report of site activities and cost reporting
- Involved in Loan Monitoring and disbursement of funds.
- Identified arithmetic errors and verified subcontractors and supplier payments.

Construction of Seven storey Nagrat Head office complex. Accra –Ghana (USD 8M)

Position: Professional Trainee Estimator

January 2014 –April 2016

- Taking off of construction drawing and manufactured construction product.
- Prepared Cost budget and monitored cost expenditure
- Prepared all in labor rate for artisan based on union collective agreements
- Prepared labor and material schedule
- Conducted enquiries from suppliers and subcontractors

Construction of Six Storey Hotel Apartment for Alisa Hotels Accra-Ghana (USD 30M)

Position: Professional Trainee Estimator

July 2013 – May 2016

- Taking off architectural, structural drawing and manufactured construction product.
- Prepared material for material requisition and labour Schedule for each work items
- Site measurements of works executed on site and prepared interim valuation
- Advised on various contractual issues and claims submitted

Construction Of 4nr One Story Residential Building for Alisa Hotels. Accra Ghana (USD 1M)

Position: Professional Trainee Quantity Surveyor/Estimator

July 2013 – September 2014

- Ensured works are executed in accordance with technical specifications and drawings
- Recorded final unit prices for data base reference
- Prepared monthly valuation of work executed on site
- Prepared Financial report on cost value reconciliation to establish cost data for benchmarking.

EDUCATION

University of Central Lancashire, United Kingdom
MSc. Project Management

September, 2014 –September, 2015

Kwame Nkrumah University of Science and Technology. Ghana
BSc. Quantity Surveying and Construction Economics

August, 2009 – June, 2013

PROFESSIONAL SEMINARS/TRAINING WORKSHOP

- "Raising Standards Our Path Way To Global Competitiveness". Organised By Ghana Institution Of Surveyors Kumasi- Ghana 24th -25th October, 2013
- "Raising Standards In Project Delivery". Organised By Ghana Institution Of Surveyors At Accra – Ghana 16th -17th October, 2014
- International Workshop On Project Financing And Access To Global Funds Organised By Trustwork Consulting Ltd, Accra -Ghana. 12th -13th April, 2018
- Training Workshop On Project Feasibility Studies And Proposal Development Organised By Trustwork Consulting Ltd, Accra -Ghana. 26th -28th September, 2018
- The Quantity Surveyor and Ghana Beyond Aid Organised By Ghana Institution Of Surveyors. 11th-12th October, 2018