

EMAD HAWY

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| PROFESSIONAL SUMMARY

Dedicated Junior Construction Site Manager/Estimator with 3 years of comprehensive experience leading a team of [10] contractors and subcontractors and overall 9 years work experience. Outstanding Construction estimating, blueprint and design interpretation and comprehension abilities with excellent communication, budgeting and project management talents. Extensive knowledge of all Construction Sub trades, construction materials, and supplies. Effective Problem-Solver with great ability to meet deadlines.

| WORK HISTORY

Nassar Contracting Establishment – Junior Construction Site Manager/Estimator

Riyadh, Saudi Arabia • 05/2016 - 04/2019

- Scheduled subcontractors, consultants, and vendors to ensure timely completion of 7 Construction projects.
- Assisted in budgeting, bidding and the award of subcontractors.
- Assisted Senior Estimator through the completion of a bid process under a tight deadline, which we successfully submitted.
- Conducted a detailed analysis of the contract documents and specifications, to determine overall project requirements.
- Completed quantity takeoffs of labor, equipment and materials required to complete the project as per contract specifications to ensure accuracy of pricing.
- Achieved 100% on time delivery for over 20+ bid engagements.
- Assisted with management of construction projects from pre-bid pricing/cost estimating phase (via blueprint drawing analysis/take-off & field assessments) to post-construction phases (including new construction, and renovations).
- Negotiated the construction price with subcontractors for competitive bidding.
- Hired and oversaw subcontractors covering disciplines such as electrical and plumbing installation.
- Reviewed construction work against technical designs and drawings to assess compliance.

Saudi Council Of Tourism And National Heritage - Project Architect/Project Coordinator

Riyadh, Saudi Arabia • 01/2015 - 05/2016

- Responsible for managing complex tasks on 5, large scope, highly

| SKILLS

- Construction Project management Skills.
- Construction materials knowledge
- Construction drawings and specification interpretation
- Subcontractor Coordination
- Estimating & Quantity take off
- Excellent written and verbal communication skills.
- Ability to meet tight deadlines
- Architectural Engineering

| EDUCATION

George Brown College

Canada, Ontario • 2020

Construction Estimation Certificate (Distant Learning): Construction Technology

Alexandria University

Egypt • 2009

Bachelor of Science in Architecture: Architecture

| CERTIFICATIONS

Project Management Professional (PMP)

LEED Green Associate (LEED GA)

| COMPUTER SKILLS

AutoCAD (Proficient)

Revit (Beginner)

MS Office (intermediate)

MS Project (Intermediate)

Sketch up (Proficient)

Photoshop (Intermediate)

3DS Max (Intermediate)

- complex design projects with the main Objective to Renovate the Urban centers of the historic cities In Saudi Arabia.
- Led the client and project team to assure that the project design meets the client budget, schedule, program, and design intent.
- Proactively supported the coordination of projects throughout all phases from initiation to completion and coordinating paperwork for Project Leaders' review.
- Reviewed contractor proposals and sets of drawings prepared .
- Attended all team meetings to resolve technical and project issues, coordinate with team members and review project schedules.

MBS Consultant Office - Architect

Riyadh, Saudi Arabia • 03/2012 - 01/2015

- Led the design team through multiple design projects for Riyadh Municipality, with project construction budget ranging from 10,000,000 to 50,000,000 CAD.
- Coordinated all architectural construction documentation and drawings for each phase of fast-track projects.
- Worked closely with a multi-disciplinary team to design residential and commercial projects in Riyadh.
- Calculated quantity take-off and cost estimates for small to large landscape projects.

| COURSES

- **Construction Management** (Columbia University)
- **Construction Scheduling** (Columbia University)
- **Negotiation Skills** (Udemy)
- **MS Project** (Udemy)
- **Project Management for Beginners** (Udemy)
- **PMP Seminar Course** (Udemy)
- **Autodesk Revit** (Enter Group)
- **Excel**(Udemy)

| ACCOMPLISHMENTS

- **Farzi Café & restaurant (Riyadh):**
Construction site manager (2017-2018)
- **KUDU Restaurant (Multiple Branches):**
Construction Site manager (2017-2018)
- **Historical City Centers Renovation Project:**
Project Coordinator (2015-2016)
- **Riyadh Festival Parks:** Design Architect (2012-2015)