CIQS – ONTARIO

ANNUAL GENERAL MEETING

JUNE 3, 2017

INSTRUMENT OF PROXY

I, ________________________________, the undersigned, hereby appoint ________________________________, a member in good standing of the Institute, or failing him/her, Arran Brannigan, the Vice President, or failing him, Joseph Scatliffe, Secretary, to act as my proxy in all matters arising at the Annual General Meeting of the Canadian Institute of Quantity Surveyors – Ontario to be held in London, Ontario on Saturday, June 3, 2017 or any adjournment thereof. I have read and complied with the conditions governing this form of proxy as noted hereafter.

Dated this ____ day of __________ 2017.

_________________________________
Signature of PQS or CEC

_______________________
C.I.Q.S. Diploma # ________________

.........over......
NOTES AND CONDITIONS - Please read carefully

1. ONE PROXY ONLY shall be appointed. To be valid, this original form must be completed, signed and dated. BOTH MEMBER’S NAME AND THAT OF HIS/HER PROXY MUST BE PRINTED. If no alternative name is entered, Arran Brannigan or in his absence, Joseph Scatliffe will act as your proxy and your vote will be cast accordingly.

2. ONLY members with the designation PROFESSIONAL QUANTITY SURVEYOR (PQS) or CONSTRUCTION ESTIMATOR CERTIFIED (CEC) are entitled to cast a vote or appoint or act as a proxy. Proxy forms have only been issued to members holding the designation PQS or CEC.

3. If you plan to attend the Annual General Meeting and personally record your vote, DO NOT COMPLETE THIS FORM. If you do not plan to attend, complete and mail, fax or email this Proxy Form to CIQS - Ontario, 90 Nolan Court, Unit 19, Markham, Ontario, L3R 4L9; fax (905) 477 6774; email info@ciqs-ontario.org to be received no later than Monday, May 29, 2017 OR hand your Proxy Form to your nominee. This proxy may be revoked at any time before it is counted as a vote.

4. It is very important that your vote be recorded, preferably in person. It is even more important that you fully appreciate the significance of appointing a Proxy on your behalf and that he or she has the full authority to use your vote in your absence.

5. Proxy forms made out in favour of your Chapter Chairs should either state his/her name or be made out to “The Chapter Chair of the ................. Chapter”. These can be given personally to the delegate or returned to this office where they will be validated and held in trust for the Annual General Meeting.

6. Before appointing a Proxy other than those named herein, please make sure that he or she will be present at the Annual General Meeting.

Sheri Thompson, PQS
Professional Quantity Surveyor
President
Canadian Institute of Quantity Surveyors - Ontario
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