CIQS – PRAIRIES & NWT
ANNUAL GENERAL MEETING
SANDMAN SIGNATURE EDMONTON SOUTH
1011 Ellerslie Road SW
Edmonton, AB T6X 0J3

May 12, 2017

INSTRUMENT OF PROXY

I, ________________________________________________________, the undersigned, hereby appoint ________________________________________, a member in good standing of the Institute, or failing him, Wendy Hobbs, President, or failing her, Michael Gabert, Vice President, to act as my proxy in all matters arising at the Annual General Meeting of the CIQS – Prairies & NWT to be held in Edmonton, Alberta on Friday, May 12, 2017, or any adjournment thereof. I have read and complied with the conditions governing this form of proxy as noted hereafter.

Dated this____day of______________, 2017

Signature of PQS/CEC
(Check one please)
☐ PQS Diploma # ...................
OR
☐ CEC Diploma # ...................

NOTES AND CONDITIONS - Please read carefully.

1. ONE PROXY ONLY shall be appointed. To be valid, this form must be completed, signed and dated. BOTH MEMBER’S NAME AND THAT OF HIS PROXY MUST BE PRINTED. If no alternative name is entered, Wendy Hobbs, or in her absence, Michael Gabert will act as your proxy and your vote will be cast accordingly.

2. ONLY members with the designation PROFESSIONAL QUANTITY SURVEYOR (PQS) or CONSTRUCTION ESTIMATOR CERTIFIED (CEC) are entitled to cast a vote or appoint or act as a proxy. Proxy forms have only been issued to members holding the designation PQS or CEC.

3. If you plan to attend the Annual General Meeting in person or online and personally record your vote, DO NOT COMPLETE THIS FORM. If you do not plan to attend, complete, scan and email this proxy to info@ciqs-prairies.org to be received no later than Wednesday, May 10, 2017 OR hand your Proxy Form to your nominee. This proxy may be revoked at any time before it is counted as a vote.

4. It is very important that your vote be recorded, preferably in person. It is even more important that you fully appreciate the significance of appointing a Proxy on your behalf and that he or she has the full authority to use your vote in your absence.

5. Before appointing a Proxy, other than those named herein, please make sure that he or she will be present at the Annual General Meeting.